B2B Ecommerce Audit Checklist

Elogic Commerce | November 2026

Choose one workflow and record evidence for each check. Resolve critical failures before expanding the pilot.
Use N/A for checks outside the agreed scope. Record a link, case ID, or next action for anything that needs follow-up.

Workflow and account scope

Review date

Check	Evidence to review	Suggested owner	Result	Evidence or next action
1 Buying journey	Observed order trace and intervention log	Ecommerce	Pending	
2 Product data	Product-family audit of fields, units, and documents	Product data	Pending	
3 Search	Versioned part and attribute query test set	Search	Pending	
4 Pricing	Account price matrix reconciled to orders and invoices	Pricing	Pending	
5 Availability	Stock-change and stale-data tests	Operations	Pending	
6 Reorder	Mixed list test with changed units and invalid lines	Product and UX	Pending	
7 Permissions	Role, approval, and cross-account access results	Product security	Pending	
8 Quotes	Accepted quote and matching order by version	Sales operations	Pending	

Use the same test conditions to verify a fix. Save a copy of the completed form with the evidence references.

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Workflow reference

Next priority and accountable owner

Check	Evidence to review	Suggested owner	Result	Evidence or next action
9 Checkout	Eligible and held orders with finance records	Finance and product	Pending	
10 ERP recovery	Outage, replay, and reconciliation evidence	Integration	Pending	
11 Self-service	Invoice, status, and escalation task results	Customer service	Pending	
12 Usability	Device, keyboard, assistive technology, and performance results	UX and QA	Pending	
13 Public discovery	Access, crawlability, and markup checks	SEO and security	Pending	
14 Adoption	Cohort report showing repeat accepted orders	Ecommerce program	Pending	
15 Measurement	Order trace and operating metric definitions	Analytics and operations	Pending	
16 AI controls	Task quality, access, and escalation tests	Product and security	Pending	

Use the same test conditions to verify a fix. Save a copy of the completed form with the evidence references.